

Continental Contractors



HUMAN RESOURCE CONSULTANTS

B-5, "Madhava", Bandra-Kurla Complex, Bandra (E), Mumbai - 400 051

PERSONAL APPLICATION

We appreciate your confidence in our agency and we will be happy to assist you in getting a suitable placement. Therefore, a clear understanding of your Interest, background and abilities will aid us in placing you in the position that best meets your qualifications.

PHOTO

PLEASE FILL THE APPLICATION YOURSELF, GIVING COMPLETE ANSWERS TO ALL SECTIONS IN FULL ATTACH PHOTOCOPIES OF ALL YOUR CREDENTIALS

DATE				
Code		REGN. NO.		
Position applied for - First Choice		Second Choice (if any)		
Name as in passport				
First Name	Father's Name	Family Name	Mother's Name	
Date of Birth Day Month Year	Place of Birth (town & country)	Nationality of Birth	Present Nationality	
Religion Caste	Sex Male () Female ()	Height	Weight (in kg.)	
Marital Status Single () Married () Separated () Widowed ()	If married, full name of spouse		No. of children under 19 years	
Phone	Fax	E-mail		
Present Address		Permanent Address (home of record)		
PASSPORT DETAILS				
Number	Date of issue	Place of issue	Valid upto	
Issued by		Emigration Check Required Yes () No ()		
Educational Qualifications	Year	Institution / University	Grade	
KNOWLEDGE OF LANGUAGES	Indicate good or fair			DRIVING LICENCE INDIA - Yes () No () FOREIGN Yes () No () (INDICATE COUNTRY)
	Read	Write	Speak	
				In case yes HMV () LMV () Others ()
FOR SECRETARIAL AND CLERICAL POSTS ONLY				
Indicate speed in words / minute				
				Typing Arabic English
Are you willing to appear for Interview at your own cost		Yes () No ()		Shorthand
EXPOSURE TO COMPUTER		Yes () No ()		
If Yes, Specify Software used				

EMPLOYMENT RECORD

PREVIOUS EMPLOYERS: INDIA

Name of the Employer	Title	Period From	To	Salary

Give Description of duties, responsibilities and equipment used

PREVIOUS EMPLOYERS: ABROAD

Name of the Employer	Title	Period From	To	Salary

Give Description of duties, responsibilities and equipment used

If currently employed. when will you be able to join?

Salary Expected:

May we contact your present employer now without jeopardizing your position?

Have you ever been arrested or convicted of a felony? If yes, give full details

**PLEASE READ CAREFULLY
APPLICATION CERTIFICATION AND AGREEMENT**

I hereby certify that the answers given and statements made are true and correct I hereby authorize all my previous employers and reference to furnish any information concerning my personal character, habits and employment records.

I understand that any misrepresentation or material omission made on this form, or any other relevant document, renders me liable to dismissal without notice and I hereby waive all my rights for recourse

I understand that information and any documents provided is without obligation to **Continental Contractors** or to their Principals and are not returnable.

Application Signature:

Date:

Called on	Selected ()	Rejected ()	Stand by ()
Reported on	Salary offered	Accepted	Yes () No ()
Interviewed on	Contract Conditions		
Interviewed by	Remarks		
Date Entered	Yes () No ()		

Name & Signature

Agent